

## Work Group 163: Supply Chain Reporting and Invoicing

### 7/1/14 Meeting Notes

Industry Lead: Bob Rosser, IWCO Direct, PostCom; USPS Lead: Randy Workman, Business Mailer Support

- Randy addressed schedule for meetings. Group concluded to meet weekly with the exception of July 15, 2014. Conflict with Idealliance meeting.
- New invite will be sent out prior to next week's meeting.
- Discussion resumed on Grid discussion and expected deliverables from last week.
- Bob R reviewed Legend Draft on definitions for Supply Chain participants
- Discussion continued about standardizing the definition of key roles as there is already precedent. Bob Galaher offered up USPS definitions for Mail Owner and Mailing Agent as printed in the Federal Register. He also had other lists that demonstrated 40 possible actors in the Supply Chain with 45 Role definitions. The definition for Mail Owner and Mailing Agent are in the attached Legend. They have also been updated in the attached Grid we started to review in today's meeting.
- Discussion on getting everyone on the same page to identify the main roles: Mail Owner, Mailing Agent, MSP, eDoc Submitter, and Intermediary
- Bob R walked through the draft of the revised grid reviewing the error metrics currently being measured by USPS starting with Full Service volume.
- Bob G asked for clarification on USPS not being represented on the Supply Chain. Agreed assumption was they look at known errors on their end first and then to participants identified in the Supply Chain.
- Randy edited the group's changes as participants were identified
- The goal is to populate the matrix which demonstrates the complexity and also will help size or rank the need to prioritize the solution.
- Much discussion over where and how this information could be used for short term and long term solution yet to be determined.
- Bob R stated that in short term the USPS has thresholds to utilize and keep the process simpler or the extreme long term solution would be piece level detail identification that might be optional. Whatever solutions or recommendations the group comes up with will require us to consider the potential ROI.
- We populated a few more participant potential contributors for the Full Service error metrics and adjourned until next week.